



RECOMMENDED POLICIES FOR VOLUNTEER PROGRAMS

- Q Statements on how volunteers are to be managed
- Q Employment conditions and recruitment process
- Q Rights and responsibilities of volunteer staff
- Q Appropriate roles of volunteers, distinction between paid and volunteer roles
- Q Code of Conduct for volunteers
- Q Support and supervision
- Q Training requirements and opportunities
- Q Grievance policy
- Q Confidentiality and Privacy guidelines
- Q Maximum time commitments for volunteer staff
- Q Reimbursement of expenses - out of pocket and travel
- Q Insurance coverage of volunteers
- Q Use of vehicles
- Q Occupational Health and Safety conditions
- Q Access and Equity

*Would you like sample policies of any of the above?
Contact Volunteering Illawarra on 4227 7163*

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